

Application Requirements

The application requires:

- Organizational description
- Contact information
- Brief project statement and budget summary
- DAR chapter or state society sponsor name
- Specific organization information
- General and financial information/overview about the organization
- Project information — detailed description of the project, and phases if applicable
- Summary of the project need, urgency and benefit to the community
- Name and title of the project manager; information on consultation of professionals
- Description of how DAR will be recognized for participation in the project
- Detailed itemizations of the project budget, in-kind contributions and timeline. There is space for up to 10 items in the budget and estimated timeline.



Application Attachments

A grant application must be submitted via the online Historic Preservation Grant computer portal. The portal will be open from August 1 to October 31 for grant requests to be awarded the following May.

Applications need not be completed in one sitting; work may be saved as many times as needed before submission. Early submission is encouraged.

Project may not begin prior to May 1 or before receiving notice of grant award, and must be completed within 1 year of grant funding (June 30).

IRS Determination Letter and EIN: A copy of page one of applicant's IRS determination letter showing its designation as a 501(c)(3) public charity or 501(c)(3) private operating foundation.

Sponsorship Letter: A one-page letter of sponsorship with the date and an original signature of the current regent of the Fort San Luis Chapter, NSDAR.

Project Manager's Resume: A one-page resume or summary of experience of the project manager or person who will oversee the project.

The Tallahassee Historical Society received a \$500 grant to repair the oldest known gravestone in the Tallahassee – that of Mr. Daniel Lynes.

Judging and Award of Grants

All grants are judged and awarded competitively. Notification of an awarded grant, along with a Grant Agreement Form, is emailed from the National Vice Chair by May 1 following approval by the NSDAR Executive Committee.

DISTRIBUTION OF GRANT FUNDS AND PROGRESS REPORTS

Following DAR's receipt of the completed Grant Agreement Form and documentation of secured funds, half of the approved grant funds are disbursed to the grantee by July 1. Six- and nine-month project status reports are required, along with receipts/invoices for work accomplished during the reporting period and copies of, or links to, any publicity recognizing the DAR's contribution. The remaining funds are distributed, pending approval, after submission of the final report, which must include paid receipts for all aspects of the project and at least three .jpg photos. This report is submitted to the National Vice Chair electronically. Records substantiating that grant funds received have been used solely for the purposes described in the application must be maintained by the grantee and available for inspection.

Getting Started

If you are interested in applying for a historic preservation grant, here are a few things to know:

- The maximum grant award is \$10,000; smaller projects (minimum grant, \$500) are encouraged.
- Applicants are required to provide matching (1:1) secured cash funding.
- Projects related to all eras and chapters of American history are eligible to apply.
- Successful applicants must agree to publicly recognize DAR's contribution.

Jubilee Cottage

This unique cottage was built by Mrs. Tiers around 1911 to entertain her guests. Its name reflects the air of festivity that this building enveloped. More than a century later, the cottage continues to entertain Goodwood's guests.



The cottage was restored with support from the National Society of the Daughters of the American Revolution through a partnership with the organization's Fort San Luis Chapter.

Goodwood Museum has been the recipient of two NSDAR grants totaling over \$10,000 to renovate cottages on their historic property.

Fort San Luis Chapter, NSDAR

The Fort San Luis Chapter, NSDAR was organized on September 22, 1953. The name comes from the reference to the San Luis de Apalachee, also known as San Luis de Talimali, a settlement and mission established as the capital of Spanish West Florida in 1656, on one of the highest hills near what is now Tallahassee.

This chapter is involved in a number of projects. To fulfill the goal of historic preservation, members assist local organizations that may qualify for historic grants. The Chapter's Historic Preservation Grant Committee was established to share this grant availability with local organizations and to assist with their grant applications.

**Trish Mann, Chair
Historic Preservation Grant
Committee
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Daughters of the American Revolution

Fort San Luis Chapter, NSDAR

**HISTORIC PRESERVATION
GRANTS AVAILABLE NOW!**



The Tallahassee Museum was awarded a grant to preserve a dress worn by Catherine Murat (great grandniece of George Washington).